AGENDA

- Welcome
- Participants:
  
  BU: Serna
  AU: Hanna, Alicia, Nanah
  Meharry: Lyle, Alisa
  HRS: Corliss
  Training Team: LaTrisha, Simone
  AIDCare Group: n/a
  Howard Brown: Alicia, Liz
  
  - Introductions
  - AIDS United Updates
    - Welcome, Alicia!
    - Next steps with transition in point person at AU
  - Boston University Updates

- Performance Site Check In
  - Check-in on documentation
    - Supplemental training provided on care plans
      Monthly Community of Practice Call: Training team facilitated a refresher on completing the care plan with the Peers on Monday. Erica from Howard Brown presented a care plan and discussed process of completing the document. After training peers felt more comfortable filling out the care plans.
      Howard Brown: Care plans are part of clinic flow and many staff are familiar with the forms. This assist peers in getting support to complete the documentation and to incorporating it into their regular tasks.
      Meharry: Care plans are natural progression as staff and peers are familiar with the type of documentation—similar documentation used for case management.
Supervision tools
  - Meharry: There is a need for Clinical supervision tools and resources- Alicia will send tools for supervision and documentation of supervision role.

Technical Assistance
  - Are there any outstanding or anticipated training or technical assistance needs?
    - Any outstanding requests or follow up from site visits?
      - Serena’s and Latrisha’s feedback from Peers/TA discussion during site visits; TA need and interest:
        - A desire for an update on new HIV medication/treatment options
        - how to talk to patients about comorbidities- TAs will plan on hosting a webinar for all sites on talking to patients about comorbidities
        - how to talk to women experiencing domestic violence
        - how to talk to Transgender women
        - Health Literacy when working with patients (simple language when talking to patients) brought up during site visits and HIV basics
        - Building resilience when addressing stigmatizing language
        - A need for training on disclosure and fear of sharing
        - Having resource guides to provide to patients
        - *Meharry: Trauma informed care especially for how peers are dealing with patients’ social issues – this will be offered during May convening.
        - Strategizing self-care plan for Peers with actionable goals and follow up date
        - How do supervisor support peers when they lose patients; managing the stress and emotions relating to grief and loss and how to managing staff trauma that occurs within the community
      
Serena update: Additional Training on Fidelity monitoring: to understand the process of intervention delivery for BU to support staff and patients’ needs. No patients have consented to audio recording across the peer sites and training will address berries (eg. Confidentiality) that are faced when getting consent and communication tools when providing information to patients about audio recording.

  Suggestion: pairing patient navigators with peers to provide resources on how they have been able to get patients to consent to audio recording. Peer TA will address audio recordings during TA community of practice call and provide training on language/developing a script for talking to patients about the audio recordings.

  - Reminder: Review the Dissemination of Evidence-Informed Interventions newsletter!
  - Data Manager Check in Call on March 14th 2:00-3:00 EST
  - Motivational Interviewing training webinars on March 20th 2:00-3:00 EST, April 12th 1:00-2:00 EST and April 17th 2:00-3:00 EST
  - Save the Date: 2017 Convening May 10-12, 2017
    - What would you like to see or find helpful to be included at the convening?
    - Questions about registration

  - General Brainstorming/Questions?

  - Wrap Up
    - Next quarterly narrative reports due on March 15