



## HIV Disaster Relief Fund

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### Request for Applications Instructions

AIDS United has made funds available through this request for applications (RFA) to assist in meeting the immediate, urgent, and ongoing needs of HIV organizations serving people living with and at risk for HIV and AIDS in the regions affected by hurricanes Florence and Michael. The intent of the funding is to ensure HIV-related agencies impacted by these storms can provide care and support services to the HIV community in their areas. This new fund builds off the success of the HIV Hurricane Relief Effort, which was established last fall in response to hurricanes Harvey, Irma, and María.

#### Application Process and Eligibility

- Requests for funding will only be accepted and reviewed from agencies serving people living with and affected by HIV and AIDS who reside in or have been displaced from the affected regions. In addition, agencies must have 501(c)(3) status, or have a qualified fiscal sponsor.
- Applicants must be able to spend the grant funds within three months or indicate how long is needed to expend grant funds.
- Applicants (or their fiscal sponsor) must have the capacity to receive award funds electronically or via FedEx.
- The maximum amount for awards is \$5,000. Special consideration for larger funding requests may be given based on need.
- The main priority for funding is to support the provision of basic needs and support services for people living with HIV and those most affected by HIV, with consideration given to requests related to rebuilding and construction.
- Grant funds *may* be used for the purchase of medication, as approved on a case-by-case basis.
- Grant funds **may not** be used for replacement of lost revenue.
- Applicants must complete the one-page application outlining their funding request and provide the organization's (or fiscal sponsor's) 501(c)(3) determination letter and completed W-9.
- Submit your application via email to [DisasterRelief@aidsunited.org](mailto:DisasterRelief@aidsunited.org), through the [online form](#), by fax to (202) 408-1818 to the attention of HIV Disaster Relief Fund, or via mail to the address listed in the Word application.

#### Review and Award Process

- AIDS United will conduct application reviews every other week.
- Applicants will be notified via email of their application status within no more than 12 business days after submission.
- At the time of notification, AIDS United will obtain and verify banking information for electronic payments or verify delivery address and authorizing signature for FedEx depending on the preferred funds distribution method.
- In some cases, one of AIDS United's funding partners will make the award payments to the applicant directly, and additional information may be required for that funding support.
- Not all applications for funding will be awarded grant funds.

#### Reporting Process

- Funding recipients will be required to complete a brief survey three months following receipt of the funds to document outcomes and use of funds.

#### Additional Assistance

- For any additional questions regarding this RFA, or if assistance is needed to complete your application form, please email [DisasterRelief@aidsunited.org](mailto:DisasterRelief@aidsunited.org) or call (202) 876-2851.
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